

ComDoc

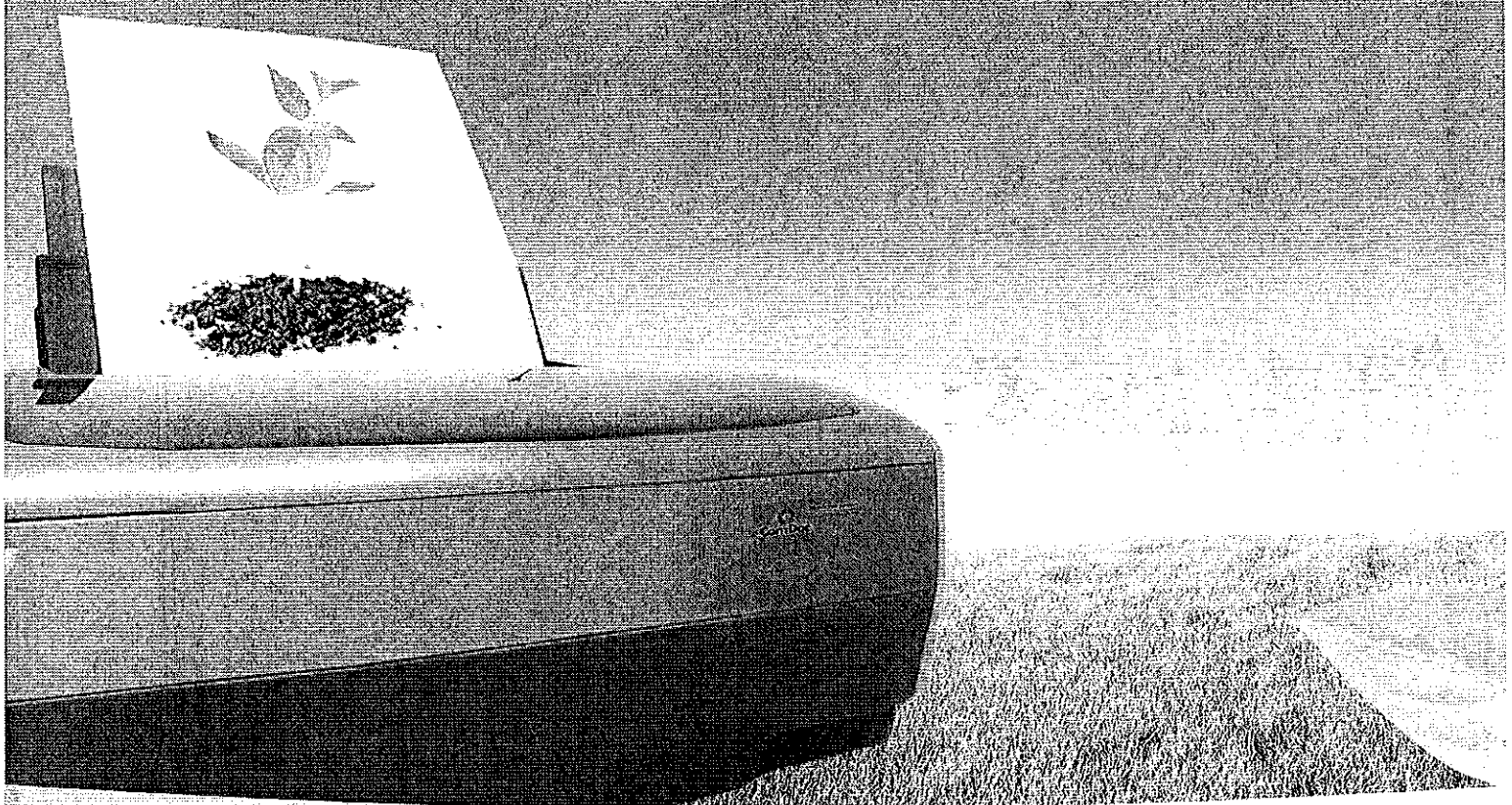
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PRINT

responsibly.



PLUM BOROUGH SCHOOL DISTRICT

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9/19/11

2005-2008 Xerox Situation

Throughout the District

- (4) 12 page per minute systems – Not equipped with stapling and hole punch
- (11) 23 page per minute systems – Not equipped with stapling and hole punch
- (2) 35 page per minute color systems

Print Shop

- (1) 110 page per minute system
- (1) 135 page per minute system

2008 ComDoc Recommendation

- Plum Area School District increased the speed of their machines by approximately two times on each black & white system.
- Every system was upgraded to be equipped with Finishing and Hole Punch. Only 21% of the equipment with Xerox had the staple and hole punch capability.
- All printers are serviced by ComDoc giving Plum Area School District a total Document Solutions Provider. ComDoc implemented Rules Based printing while putting a mechanism in place to monitor all output devices. This was a strategic step that allows the districts to identify waste and manage productivity.
- FM Audit allows the ability to monitor the volume of all copiers and printers in the School District. This software gives Plum the ability to view real time information about any output device on the network.
- Reduced monthly cost by \$3,422.00. Savings over 5 years \$205,320. Savings over first 12 months \$41,064.
- Included a check in the amount of \$50,000.00.

Current Situation

Throughout the District

- (7) 35 page per minute systems
- (8) 62 page per minute systems
- (2) 35 page per minute color systems

Print Shop

- (3) 100 page per minute systems

Present Day ComDoc Situation

Throughout the District

- (7) 35 page per minute systems
- (8) 62 page per minute systems
- (2) 35 page per minute color systems

Print Shop

- (3) 100 page per minute systems
- (1) Micropress system

2011 ComDoc Recommendation

- Increased total systems within the district from 20 to 23. High volume copiers will be located at each of the schools to allow for the teachers to have increased capabilities.
- All printers will be serviced by ComDoc giving Plum Area School District a total Document Solutions Provider. This will allow the district to budget for the printer costs per month which will be included with the copiers. All printer expenses will be reduced from \$.015/impression to \$.012/impression and will include 564,000 impressions per year.

Option 1: Reduced monthly cost by \$884.00 to include a check in the amount of \$50,000.00. 1st year savings \$60,608 for a 3 year extension onto the current agreement.

Option 2: Or include a check in the amount of \$92,000 and reduce total monthly costs by \$141.00. 1st year savings \$93,692.00 for a 3 year extension onto the current agreement.

✓ **Option 3:** Or reduce total monthly costs by \$1,633.00. Annual savings of \$19,596 for a 3 year extension onto the current agreement.

All options have an effective date of September 2011

ComDoc Recommendation

- (7) 35 page per minute systems (Sharp MX-350N)
- (8) 62 page per minute systems (Sharp MX-620N & 623N)
- (7) 85 page per minute systems (Sharp MX-850N)
- (1) 41 page per minute color system (Sharp MX-4101)

Print Shop

- (3) 100 page per minute systems (Ricoh 1100)
- (1) Micropress system

School	Department	Current System	New Recommendation
O'Block	Office	Sharp MX-M350N	Sharp MX-350N
	Library	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
	Library	Sharp MX-M350N	Sharp MX-350N
Adlai	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
Holiday Park	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
Regency	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
Center Elementary	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
Pivik Elementary	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
Transportation	Main Office	Sharp MX-M350N	Sharp MX-350N
Senior High	Business Office	Sharp MX-620N	Sharp MX-623N
	Superintendents Office	Sharp MX-M3500N	Sharp MX-4101 Color
	Facilities Office	Sharp MX-M350N	Sharp MX-350N
	Main Office	Sharp MX-620N	Sharp MX-850N
			Sharp MX-620N
	Guidance	Sharp MX-M350N	Sharp MX-350N
	Library	Sharp MX-M350N	Sharp MX-350N
Special Education	Sharp MX-M350N	Sharp MX-350N	
Print Shop		Ricoh 1100	Ricoh 1100
Print Shop		Ricoh 1100	Ricoh 1100
Print Shop		Ricoh 1100	Ricoh 1100
Print Shop		Sharp MX-3500	Sharp MX-3500

2011 Printer Expenses

Date	Line Description	Qty	Cost Per Copy	Billed Amount
9/27/10	PRINTER MANAGEMENT	111000	\$0.015	\$1,665.14
10/20/10	PRINTER MANAGEMENT	66486	\$0.015	\$997.48
11/19/10	PRINTER MANAGEMENT	58963	\$0.015	\$884.57
12/23/10	PRINTER MANAGEMENT	42999	\$0.015	\$645.13
1/19/11	PRINTER MANAGEMENT	39010	\$0.015	\$585.33
2/25/11	PRINTER MANAGEMENT	57009	\$0.015	\$855.32
3/24/11	PRINTER MANAGEMENT	58098	\$0.015	\$871.63
4/27/11	PRINTER MANAGEMENT	42476	\$0.015	\$637.31
6/7/11	PRINTER MANAGEMENT	75051	\$0.015	\$1,125.93
		551092		\$8,267.84

Annual usage 551,092 = 45,924 impressions per month
 (10 month window of meter reads. No meter reads are taking during the summer months because school is not in session.)

2010 Printer Expenses

Date	Line Description	Qty	Cost Per Copy	Billed Amount
9/29/09	C11718 PRINTER MANAGEMENT	96170	0.01500	1,442.55
10/20/09	C11718 PRINTER MANAGEMENT	55451	0.01500	831.77
11/25/09	C11718 PRINTER MANAGEMENT	83906	0.01500	1,258.59
12/18/09	C11718 PRINTER MANAGEMENT	52127	0.01500	781.91
1/28/10	C11718 PRINTER MANAGEMENT	60765	0.01500	911.48
2/16/10	C11718 PRINTER MANAGEMENT	41956	0.01500	629.34
3/18/10	C11718 PRINTER MANAGEMENT	61977	0.01500	929.66
4/23/10	C11718 PRINTER MANAGEMENT	93359	0.01500	1,400.39
5/25/10	C11718 PRINTER MANAGEMENT	59396	0.01500	890.94
		605107		9,076.63

Annual usage 605,107 = 50,426 impressions per month
 (10 month window of meter reads. No meter reads are taking during the summer months because school is not in session.)